

TOLES

Test of Legal English Skills

The TOLES programme consists of a structured course of legal English training materials supported by three levels of professional exams. The exam levels are progressive steps towards reaching the standard of legal English required by employers such as international commercial law firms, in-house legal teams in private companies and top-class translators. TOLES legal English training materials and exams have been developed following the advice of experienced commercial lawyers. The top requirements of employers are excellent drafting skills, first-class negotiating skills and a strong sense of commercial awareness. As members of the International Division of the Law Society of England and Wales TOLES is an excellent position to support international legal professionals in achieving these goals.

Powered by Global Legal English, London, UK



Exam Schedule for 2019

21st of March

27th of June

22nd of August

21st of November

TARGET AUDIENCE

Law students and graduates, lawyers, legal researchers, legal translators, etc. who desire to develop their legal English skills

Duration:

36 hours

Certification:

TOLES UK + MPL Legal Academy

Instructors:

Certified by MPL & Fusion

EFL

English for Lawyers

This training program simply aims to improve your ability to act in a legal environment. It enriches your awareness of the legal use of English language.

It mainly focuses on two sides, the first is the "legal terminology" that is commonly used in various branches of law (e.g. commercial, corporate, arbitration, etc.) as outlined below, and the second is the "language aspect" which includes, among other things, how to understand legal phrases and sentences, how to realize the interconnections among different words, how to use punctuation, capitalization, etc. in legal contexts.

In order to make sure that learners have absorbed the legal terminology of each branch of law, they are asked to do different types of exercises so that they use the legal terminology correctly and professionally in different legal contexts. Moreover, every learner is asked to make a Power Point presentation in a legal issue of his/her choice, so that he/she can improve search and presentation/speaking skills.



TARGET AUDIENCE

Law students and graduates, lawyers, legal researchers, legal translators, etc. who desire to develop their legal English skills

Duration:

27 hours

Certification:

MPL Legal Academy

Instructors:

Certified by MPL & Fusion

BLW

Bilingual Legal Writing

This training program aims to develop your legal writing skills at a professional level by teaching you how to draft a variety of legal documents that you will inevitably have to deal with in your professional career. It focuses on a modern style of drafting and gives more attention to the legal drafting in English.



TARGET AUDIENCE

Whoever desires to professionally develop his/her legal writing skills in both Arabic and English



Duration:

12 hours

Certification:

MPL Legal Academy

Instructors:

Certified by MPL & Fusion

CD

Contract Drafting

This training program mainly aims to provide you with the required knowledge and skills to be able to draft and prepare most common types of commercial contracts (e.g. lease, franchise, SPAs, agency, distribution, etc.) and make you familiar with every part/section of those contracts.

It further teaches you how to professionally include the needs, desires and interests of your client in the contract and how to make sure that the wording of the contract is favorable to your client.

Many practical assignments are given to learners throughout the training program to make sure that they can actually use the knowledge they are receiving and professionally draft the different clauses of a commercial contract.



TARGET AUDIENCE

Law students and graduates up to five year experience in the legal profession and, in general, any legal practitioner who desires to learn about contract drafting techniques in both Arabic and English



Duration:

27 hours

Certification:

MPL Legal Academy

Instructors:

Certified by MPL & Fusion

LT

Legal Translation

Level 1:

A workshop program on the canons of construction and impact on legal drafting. A deep investigation is made in the rules governing good and bad drafting in English and Arabic and how to guarantee equal authenticity in the translated version. The whole methodology of the program is predicated on a "Practice and Learn" approach in each 3-hour session of the program study guide.

Level 2:

A workshop program on the linguistic framework governing the language of law and contract drafting in Arabic and English. Through authentic examples of contrastive analysis, participants are exposed to the rules governing legal drafting as well as legal terminology in English and Arabic. The program further serves as a survey course for all recommended references and related form books.

Level 3:

A workshop program on how to translate legal documents, court rulings and related instruments into English. A special emphasis is given to the issue of the cultural barriers and how to overcome problems of non-lexicalizability in the translated versions. Various revised and unrevised versions of such translations are used for contrastive analysis and practice. The Egyptian context is given top priority in all legal instruments of the study guide.



TARGET AUDIENCE

Students and graduates of Schools of Law and Faculties of Languages (e.g. Faculties of Al-Ahsan, Arts, Languages and Translation) who desires to learn how to professionally translate legal documents and papers

Duration:

30 hours per level

Certification:

MPL Legal Academy

Instructors:

Certified by AUC, MPL & Fusion



CL

Corporate Lawyer

Overview This training program provides you with all information and practical experience to become experienced in all incorporation procedures of all types of companies and business entities; to be able to follow up the company in its growth stage and make any required changes including ordinary and extraordinary general assemblies and approval of board of directors' resolutions; to be able to incorporate branches of foreign companies and representative offices; and finally to handle merger, acquisition, dissolution and/or liquidation phases.



TARGET AUDIENCE

Law graduates, legal practitioners and those working in financial markets



Duration:

30 hours

Certification:

MPL Legal Academy

Instructors:

Certified by MPL & Fusion

BL

Banking Lawyer

The Banking Lawyer Diploma has been designed to qualify law students & legal practitioners to join the banking sector through various topics as shown below, this program is covering more than 90% of legal operations for the banking institution as following (1. Drafting Loan Contract/ 2. L/C, CDC & T/K/ 3. Over Draft/ 4. ESCROW Accounts Contracts/ 5. Letter of Credit Approval and how to redraft it in contract/ 6. Service Provider Agreements (SPAs) & Non-Disclosure Agreements (NDAs)/ 7. Syndication Loan/ 8. Real Estate Financing/ 8. Commercial Mortgage Contract/ 9. Banking Cheque - Promissory Note & other Commercial Legal Documents/ 10. The General Assembly's Ordinary & Extra Ordinary Meetings/ 11. Board of Director's Meetings Minutes/ 12. Types of Real Estate Mortgages/ 13. Real Estate Financing law No. 148 of the year 2001/ 14. Credit Crimes/ 15. Bankruptcy and related Legal Proceedings.



TARGET AUDIENCE

Senior law students, Fresh graduates & Legal Practitioners who desire to join the banking sector.



Duration:
Certification:
Instructors:

25 hours
MPL Legal Academy
Certified by MPL & Fusion



IPR

Intellectual Property Course

Intellectual property protection is critical to fostering innovation. Without protection of ideas, businesses and individuals would not reap the full benefits of their inventions and would focus less on research and development. Similarly, artists would not be fully compensated for their creations and cultural vitality would suffer as a result.



TARGET AUDIENCE

Lawyers who want to be specialized in IPR



Duration:
Certification:
Instructors:

24 hours
MPL Legal Academy
Certified by MPL & Fusion

IIL

International Investment Law

Lawyers in big, leading corporate law firms have a choice to make; either to broaden their horizon and adequately grasp concepts and principles of IIL and, thus, be able to represent foreign as well as domestic clients, or to be limited to domestic-law issues and, thus, be limited in their clientele base.

This course aims to help present a comprehensive picture of the basic concepts and principles of IIL. At the same time, it aims to shed light on how these concepts and principles are applied in practice by investment arbitration tribunals. In order to achieve its goal.



TARGET AUDIENCE

Law students, Fresh graduates & Legal Practitioners who desire to enhance their practical knowledge in the international investment law & alternative dispute resolution.

Duration:
Certification:
Instructors:

30 hours
MPL Legal Academy
Certified by MPL & Fusion



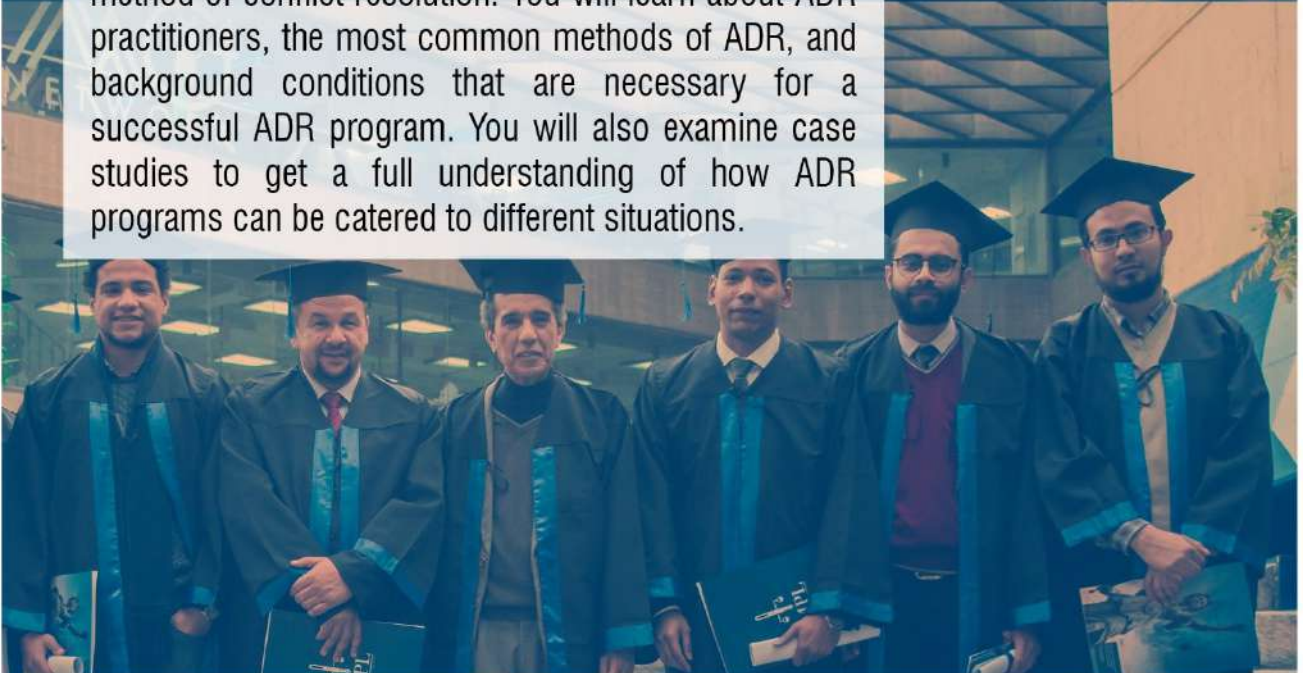
ADR

Alternative Dispute Resolution

In this part we will offer you a comprehensive review of dispute resolution, and cover topics such as common causes of conflict and how to overcome them, negotiation skills, and a guide to alternative dispute resolution practices and procedures.

Conflict is not always negative and it is important to acknowledge that some conflict can lead to productivity. You will learn about conflict-handling styles that can help you to overcome disputes that arise in your work and personal life and about the optimum level of conflict necessary for high performance. You will also learn tips for negotiation success, the five stages of negotiation, and how you can effectively negotiate with people from different cultures without insulting cultural traditions.

There are many ways to overcome disputes and you will learn about alternative dispute resolution (ADR) as a method of conflict resolution. You will learn about ADR practitioners, the most common methods of ADR, and background conditions that are necessary for a successful ADR program. You will also examine case studies to get a full understanding of how ADR programs can be catered to different situations.



Duration:
Certification:
Instructors:

30 hours
MPL Legal Academy
Certified by MPL & Fusion



FL

Finance Lease, Factoring and Securitization

Finance lease has become one of the most important modern finance tools to which major financial institutions tend as an alternative to loans, since it involves several advantages. The increasing volume of finance lease transactions has led legislators to develop it as a non-banking finance tool and overcome the obstacles encountering finance lease companies through enactment of special laws and issuance of ministerial decrees. This expansion has led many major banks and financial institutions to establish finance lease companies so as to take part in this activity as a successful finance tool.

This training program presents the most important practical legal points that finance lease professionals are likely to face.

TARGET AUDIENCE

Legal practitioners in general, as well as final year law students



Duration:
Certification:
Instructors:

24 hours
MPL Legal Academy
Certified by MPL & Fusion

SECMC

Stock Exchange & Capital Market Crimes

Through this training program, you will learn about the concept of capital market, the companies operating in the field of securities, the listing procedure, and the most important crimes of the stock market (stock exchange) and how to deal with them.

TARGET AUDIENCE

Senior law students, Fresh graduates & Legal Practitioners who desire to join the banking sector.

Duration:
Certification:
Instructors:

24 hours
MPL Legal Academy
Certified by MPL & Fusion

OIL & GAS

Contracts

The oil & gas petroleum contracts are one of the important contracts in the legal and economical field, this type of contracts had been issued during the end of the 19th century, specifically in 1859 by exploring petroleum in US, starting from this date the oil & gas contracts had been widely spread in the world by signing the first exploration contract in Egypt on 1885 and in Saudi Arabia in 1923.

The first edition of those contracts was concession contracts in its old version which depending on exploring in huge spaces and for a long period of time, a new era had been started in the 50's by the commercial exploration of the petroleum and an advanced industry in oil & gas field had been found by the tycoon companies, example but not limited, Liquefied Natural Gas (LNG) and drilling industry this improvement leads to establish the Organization of the Petroleum Exploring Countries (OPEC) on 1960.

In the beginning of the 70's the oil prices had been dramatically increased from \$3 to \$12 by 400%, this increase positively effects on the investment, industry, local laws and the structure of the oil & gas contracts.



TARGET AUDIENCE

Students, fresh graduate lawyers working in oil & gas company with a maximum two years experience

Duration:
Certification:
Instructors:

30 hours
MPL Legal Academy
Certified by MPL & Fusion